

## GRADUATE COUNCIL MINUTES

MARCH 21, 2024

1:00 PM

110 GRINTER HALL  
Teleconference (Via Zoom)

MEMBERS PRESENT: Dr. Nicole Stedman (Chair), Dr. Linda Bloom, Dr. J.C. Bunch, Dr. James Essegbey, Dr. Hitomi Greenslet, Dr. Kristin Larsen, Dr. Michael Martinez, Dr. Corene Matyas, Dr. Connie Mulligan, Dr. K. Ramesh Reddy, Dr. Joni Williams Splett, Dr. Marta Wayne, Kevin Senior (GSC rep), and Jasleen Kaur (GSC alternate)

MEMBERS ABSENT: Dr. Aner Sela

GUESTS PRESENT: Dr. Casey Bullock (University Registrar), Nancy Clark (College of Design, Construction and Planning), Dr. Megan Forbes (English Language Institute), Dr. David Bloom (College of Medicine), Dr. Cheryl Gater (Associate Provost and Director), Dr. Sarah Gamble (College of Design, Construction and Planning), Dr. George Hack (College of Public Health and Health Professions), Dr. Laura Happe (College of Pharmacy), Diana Hull (Office of the Registrar), Dr. Andrew Noss (College of Liberal Arts and Sciences), Dr. Johnathan Orsini (Office of the Provost/Teaching and Technology), Dr. Peter Sayeski (College of Medicine), Dr. Denise Simmons (Herbert Wertheim College of Engineering), Heather Steingraber (College of Pharmacy), and Ashley Tidwell (Office of Admissions)

STAFF PRESENT: Dr. Tom Kelleher, Gann Enholm, Megan Lewis, Hannah Potter, Dr. Lerah Sutton, Frankie Tai (Recording), Patty Van Wert, and Stacy Wallace

The meeting was called to order at 1:01 p.m.

Dr. Stedman welcomed everyone to this month's meeting of the Graduate Council and gave a brief summary of the pending proposals to be presented to the Council. (Prior to calling the meeting to order, Dr. Stedman informed everyone that today's Zoom meeting was being recorded.)

### **I. ACTION ITEMS:**

1. Minutes from the February 15, 2024, Graduate Council Meeting. A motion to approve was made, seconded, and passed unanimously.

### **CERTIFICATES:**

2. The College of Public Health and Health Professions seeks to create a graduate certificate in Artificial Intelligence in Public Health and Healthcare (#19118). Dr. George Hack was present for discussion. A motion to approve was made, seconded, and passed unanimously, with a proposed effective date of earliest available.
3. The College of Design, Construction and Planning seeks to create a graduate certificate in Public Interest Design (#19033). Dr. Sarah Gamble was present for discussion. A motion to approve was made, seconded, and passed unanimously, with a proposed effective date of fall 2024.

4. The Herbert Wertheim College of Engineering seeks to close the graduate certificate in Cell and Tissue Science and Engineering (#19090). Dr. Tom Kelleher presented the proposal. A motion to approve was made, seconded, and passed unanimously, with a proposed effective date of earliest available.

#### **CONCENTRATIONS:**

5. The College of Medicine seeks to participate in the existing interdisciplinary concentration in Clinical and Translational Science for the Doctor of Philosophy (Ph.D.) with a major in Medical Sciences and a concentration in Medical Physics (#19105). Dr. Manuel Arreola was present (via Zoom) for discussion. A motion to approve was made, seconded, and passed unanimously, with a proposed effective date of earliest available.
6. The College of Medicine seeks to create a graduate concentration in Medical Anatomy & Physiology for the Master of Science (M.S.) with a major in Medical Sciences (#19465). Dr. Peter Sayeski was present (via Zoom) for discussion. A motion to approve was made, seconded, and passed unanimously, with a proposed effective date of summer 2024.

**The Chair sought Council approval for consideration of the four (4) items from the College of Pharmacy as a package. Council concurred.**

7. The College of Pharmacy seeks to create a graduate concentration in Managed Care Pharmacy for the Master of Science in Pharmacy (M.S.P.) with a major in Pharmaceutical Sciences (#19442). Dr. Laura Happe and Ms. Heather Steingraber were present (via Zoom) for discussion. A motion to approve was made, seconded, and passed unanimously, with a proposed effective date of earliest available.
8. The College of Pharmacy seeks to create a graduate concentration in Pharmaceutical Policy for the Master of Science in Pharmacy (M.S.P.) with a major in Pharmaceutical Sciences (#19443). Dr. Laura Happe and Ms. Heather Steingraber were present (via Zoom) for discussion. A motion to approve was made, seconded, and passed unanimously, with a proposed effective date of earliest available.
9. The College of Pharmacy seeks to create a graduate concentration in Pharmaceutical Value Communications for the Master of Science in Pharmacy (M.S.P.) with a major in Pharmaceutical Sciences (#19444). Dr. Laura Happe and Ms. Heather Steingraber were present (via Zoom) for discussion. A motion to approve was made, seconded, and passed unanimously, with a proposed effective date of earliest available.
10. The College of Pharmacy seeks to create a graduate concentration in Pharmacoeconomics for the Master of Science in Pharmacy (M.S.P.) with a major in Pharmaceutical Sciences (#19441). Dr. Laura Happe and Ms. Heather Steingraber were present (via Zoom) for discussion. A motion to approve was made, seconded, and passed unanimously, with a proposed effective date of earliest available.
11. The College of Public Health and Health Professions seeks to modify the curriculum for the Doctor of Philosophy with a major in Public Health and a concentration in Health Services Research (#18771). Dr. George Hack was present for discussion. A motion to approve was made, seconded, and passed unanimously, with a proposed effective date of fall 2024.

#### **MAJOR MODIFICATION:**

12. The College of Liberal Arts and Sciences seeks to modify the curriculum for the Master of Sustainable Development Practice (M.D.P.) with a major in Sustainable Development Practice (#19408). Dr. Andrew

Noss was present for discussion. A motion to approve was made, seconded, and passed unanimously, with a proposed effective date of earliest available.

### **IELTS:**

13. The English Language Institute seeks to have IELTS Academic Speaking scores as an additional means of demonstrating ITA English speaking proficiency. Dr. Megan Forbes was present for discussion. A motion to approve was made, seconded, and passed unanimously, with a proposed effective date of earliest available.

### **2023-2026      BALLOT:**

14. Approval of the ballot for election to Graduate Council 2024-2027. A motion to approve was made, seconded, and passed unanimously.

## **II.      INFORMATION ITEM / ADMINISTRATIVE ACTIONS:**

15. Graduate Curriculum Committee – February Minutes and March Agenda.
16. Graduate Programs – Distance or Self-Supporting – (No new items)  
Dr. Jonathan Orsini shared that while there are no items to present at this meeting, some proposals are pending with the BOG for review.
16. Graduate Student Success Center  
Dean Stedman discussed role and position changes happening in the Graduate Student Success Center. She also shared the plans for Graduate Student Appreciation Week, which will take place Monday, April 1 through Friday, April 5, 2024.
18. The Herbert Wertheim College of Engineering seeks to modify the curriculum for the graduate certificate in Controls Systems (#19426).

## **III.      DISCUSSION ITEMS:**

19. The Herbert Wertheim College of Engineering presented use cases for proposals for online/remote Ph.Ds. Dr. Denise Simmons was present to discuss the seven programs. The Graduate School will work with Dr. Simmons, HWCOE units, and the provost's office on next steps to prepare proposals for more formal review and to determine which proposals need formal approval.
20. Certificate policy – In cases in which a program offers a master's program and graduate certificate of the exact same name, should we allow students who are leaving the master's program to be awarded a certificate if they have already completed all the required courses?  
The timing and how it could affect assessment plans was discussed. If the assessment was recorded properly, it could be possible. A handout was shared and displayed with draft language for editing the graduate certificate policy. Based on feedback, a revised policy will be brought as an action item to a future meeting.

The meeting adjourned at 2:26 p.m.